

## **Society for Family Health**

### **Invitation to prequalify for the provision of Media monitoring Service**

Society for Family Health (SFH) Nigeria is a non-profit public health indigenous NGO that is implementing programmes in reproductive health, HIV/AIDS prevention and control, maternal and child health and water purification with the poor, vulnerable and hard to reach communities in Nigeria. SFH Nigeria works in collaboration with the Federal Government, through the support of donors such as the United Kingdom Department for International Development (UKDID), the United States Agency for International Development (USAID) and the Bill and Melinda Gates Foundation, among others.

SFH uses mass media to promote healthier behaviours amongst Nigerians. It therefore seeks to retain the services of a media monitoring and tracking agency to monitor all SFH radio and TV campaigns pan Nigeria.

To this end, SFH invites reputable and competent organizations to Pre-qualify for the provision of media monitoring.

#### **Prequalification Requirements:**

Interested organizations must show

- A. Evidence of registration of organization with Corporate Affairs Commission, with copies of Certificate of Incorporation and Memorandum of Association.
- B. Company profile which will include list of key professionals with their curriculum vitae, evidence of registration of the personnel with relevant professional bodies
- C. Evidence of VAT registration/Remittance certificate and income tax clearance certificate for the most recent three (3) years
- D. Evidence of organization's capacity to handle a project of this nature covering all or most of Nigeria
- E. Verifiable evidence of previous similar Jobs done with track records included in the last five years

F. Infrastructure at Organization's disposal for data detection and logging

G. All relevant information concerning contacts for the organization.

These documents should be sealed in an envelope coded "M/Monitoring" and delivered to our office on or before Thursday 16<sup>th</sup> August 2012 by 5:00p.m.

**Director Procurement**

**Society for Family Health**

**8, Port Harcourt Crescent,**

**Area 11, Garki, Abuja**